



# American Tree Farm System (ATFS) Tree Farm Inspection Record

ATFS Form 004 Revised 01/15

**State**      **Tree Farm Number**

INITIAL INSPECTION		INITIAL INSPECTION: HOW DID THE LANDOWNER LEARN ABOUT ATFS? (Check All That Apply)					
Certified/Recognition		My Inspector	Currently a Tree Farmer	ATFS Sign	Referred by Tree Farmer	Website	
Pioneer		Brochure	Landowners Assn	Magazine	Forestry Association	Field Day/Education Event	

REINSPECTION		REINSPECTION: HOW DID THE LANDOWNER LEARN ABOUT ATFS? (Check All That Apply)					
Recertification/Renewal		Decertification (Choose One):		Deceased	Missing	No interest	
Pioneer				Sold	Substandard		

FIELD INSPECTION DATE			INTERVIEW DATE				Type:		
Month	Day	Year	Month	Day	Year	Field	Phone	Email	

LANDOWNER INFORMATION (Legal Owner)			PRIMARY CONTACT	
Organization or Last Name		First Name	MI	
Co-Owner / Contact Last Name		First Name	MI	

PRIMARY CONTACT				
Mailing Address 1			Mailing Address 2	
City		State	Zip	Absentee Landowner? Yes    No
Email		Phone	Preferred Contact Any    Phone    Email    No Contact	

WHICH CONSERVATION ORGANIZATIONS ARE YOU INVOLVED IN? (Check All That Apply)					
State Forestry Assn	State Landowner Assn	County/Local Forestry Assn	Ducks Unlimited	Nat Wild Turkey Fed	QDMA
Other (Please Specify)					

TREE FARM LOCATION			
County	Town	Forested Acres	Location (Legal or GPS)

OWNERSHIP TYPE (Check One)	WHICH PROGRAMS IS THE PROPERTY ENROLLED IN? (Check All That Apply)	
Non-Industrial Private/Family	Conservation Easement	Forest Tax Law / Tax Abatement
Other Public (non-State Forests)	Successional Planning (Estate Planning, etc)	State Forest Stewardship Program
Municipal/City/Village	Cost Share (Please Specify)	Other (Please Specify)
Other	Federal    State    Local	

NOTES/UPDATES

APPROVALS					
<b>Landowner *</b> Signature	Month	Day	Year	I (Landowner) understand that, by checking this box, my typed or written signature constitutes a legal signature.	
<b>Qualified ATFS Inspector</b> Signature	Month	Day	Year	Recommendation: Certification/Recognition    Pioneer    Decertification	
First Name	MI	Last Name			ID#
<b>Regional Approval</b> Signature	Month	Day	Year	Recommendation: Certification/Recognition    Pioneer    Decertification	
<b>State Approval</b> Signature	Month	Day	Year	Recommendation: Certification/Recognition    Pioneer    Decertification	

\*Signature affirms commitment to comply with the 2015-2020 AFF Standards of Sustainability and all relevant laws/regulations/ordinances. Signature further permits agents of ATFS ingress and egress for purposes of verification and in coordination of corrective or preventative activities. Participation in ATFS is purely voluntary and may be discontinued by landowner at any time or if found ineligible by ATFS. Only required for new certifications.

**STANDARD 1. COMMITMENT TO PRACTICING SUSTAINABLE FORESTRY (MANAGEMENT PLAN)**

**PM 1.1** Landowner has and implements a written forest management plan consistent with the size of the forest and the scale and intensity of the forest activities. Yes No

Location of management plan, maps and other related documents? Yes No

<b>Notes/Observations</b>	<b>Indicator</b> <b>1.1.1.</b> Management plan is active, adaptive and embodies the landowner's current objectives, remains appropriate for the land certified and reflects the current state of knowledge about natural resources and sustainable forest management. <span style="float: right;">Yes No</span>
	<b>1.1.2. (a)</b> Management plan describes current forest conditions, landowner's objectives; management activities aimed at achieving landowner's objectives, documents a feasible strategy for activity implementation and includes a map accurately depicting significant forest-related resources. <span style="float: right;">Yes No</span>
	<b>1.1.2. (b)</b> Management plan demonstrates consideration of the following resource elements: forest health, soil, water, wood and fiber production, threatened and endangered species, special sites, invasive species and forests of recognized importance (FORI). <span style="float: right;">Yes No</span>
	<b>1.1.2. (c)</b> Where present and relevant to the property, the plan describes management activities related to the following elements: fire, wetlands, desired species, recreation, forest aesthetics, biomass, and/or carbon. <span style="float: right;">Yes No</span>
	<b>1.1.3.</b> The landowner should monitor for changes that could interfere with the management objectives as stated in management plan. When problems are found, are reasonable actions taken? <span style="float: right;">Yes No</span>

**STANDARD 2. COMPLIANCE WITH LAWS**

**PM 2.1** Landowner complies with all relevant federal, state, county and municipal laws, regulations and ordinances governing forest management activities. Yes No

<b>Notes/Observations</b>	<b>Indicator</b> <b>2.1.1.</b> Landowner corrects conditions that led to adverse regulatory actions, if any. <span style="float: right;">Yes No</span>
	<b>2.1.2.</b> Landowner should obtain advice from appropriate qualified natural resource professionals or qualified contractors who are trained in, and familiar with, relevant laws, regulations and ordinances. <span style="float: right;">Yes No</span>

**STANDARD 3. REFORESTATION AND AFFORESTATION**

Has the property been harvested or afforested since 2010 under this ownership? (If no, skip to Standard 4: Air, Water and Soil Protection) Yes No

If yes, **PM 3.1** reforestation or afforestation achieved by a suitable process that ensures adequate stocking levels. Yes No

<b>Notes/Observations</b>	<b>Indicator</b> <b>3.1.1</b> Harvested forest land achieves adequate stocking of desired species reflecting the landowner's objectives, within five years after harvest, or within a time interval as specified by applicable regulation. <span style="float: right;">Yes No</span>
	Tot. Number of acres affected?      Methods of regeneration      Species selected?

**STANDARD 4: AIR, WATER AND SOIL PROTECTION**

**PM 4.1** Landowner meets or exceeds practices prescribed by State Forestry Best Management Practices (BMPs) that are applicable to the property. Yes No

<b>Notes/Observations</b>	<b>Indicator</b> <b>4.1.1.</b> Landowner implements specific State Forestry BMPs that are applicable to the property. <span style="float: right;">Yes No</span>
	<b>4.1.2.</b> Landowner minimizes road construction and other disturbances within riparian zones and wetlands. <span style="float: right;">Yes No</span>

**PM 4.2** Landowner considers a range of forest management activities to control pests, pathogens and unwanted vegetation. Yes No

Have pesticides been used on the property? (If no, skip to Prescribed Fire) Yes No

<b>Notes/Observations</b>	<b>Indicator</b> <b>4.2.1.</b> Landowner should evaluate alternatives to pesticides for the prevention or control of pests, pathogens and unwanted vegetation to achieve specific management objectives. <span style="float: right;">Yes No</span>
	<b>4.2.2.</b> Pesticides used are EPA-approved and applied, stored and disposed of in accordance with EPA-approved labels and by persons appropriately trained, licensed and supervised. <span style="float: right;">Yes No</span>

PRESCRIBED FIRE			
Is prescribed fire used on the property? (If no, skip to Standard 5: Fish, Wildlife, Biodiversity and Forest Health)		Yes	No
If yes, <b>PM 4.3</b> prescribed fire conforms with landowner's objectives and pre-fire planning.		Yes	No
If yes, number of acres treated:			
<b>Notes/Observations</b>	<b>Indicator</b> <b>4.3.1.</b> Prescribed fire conforms with the landowner's objectives and state and local laws and regulations.	Yes	No
STANDARD 5: FISH, WILDLIFE, BIODIVERSITY AND FOREST HEALTH			
THREATENED AND ENDANGERED SPECIES			
<b>Indicator</b> <b>5.1.1.</b> Landowner conferred with natural resource agencies, state natural resource heritage programs, qualified natural resource professionals or reviewed other sources of information to determine occurrences of threatened or endangered species on the property and their habitat requirements.		Yes	No
Which resources were consulted to determine occurrences of threatened or endangered species on the property?			
Are there known occurrences of threatened and endangered species on the property? (If no, skip to Desired Species)		Yes	No
If yes, which species?		Number of acres affected:	
If yes, <b>PM 5.1</b> forest management activities protect habitats and communities occupied by threatened or endangered species as required by law.		Yes	No
If yes, <b>5.1.2.</b> forest management activities incorporate measures to protect identified threatened or endangered species on the property		Yes	No
If yes, what management activities have been undertaken or are planned to protect the habitats and communities occupied by threatened or endangered species?			
DESIRED SPECIES			
Has the landowner identified objectives related to desired species and/or forest communities? (If no, skip to PM 5.3: Forest Health)		Yes	No
If yes, which species?		Number of acres affected:	
If yes, <b>PM 5.2</b> landowner should address the desired species and/or desired forest communities when conducting forest management activities, if consistent with landowner's objectives.		Yes	No
<b>Notes/Observations</b>	<b>Indicator</b> <b>5.2.1.</b> Landowner should consult available and accessible information on management of the forest for desired species and/or forest communities and integrate it into forest management.	Yes	No
FOREST HEALTH			
<b>PM 5.3</b> Landowner should make practical efforts to promote forest health.		Yes	No
<b>Notes/Observations</b>	<b>Indicator</b> <b>5.3.1.</b> Landowner should make practical efforts to promote forest health, including prevention, control or response to disturbances such as wildland fire, invasive species and other pests, pathogens or unwanted vegetation, to achieve specific management objectives.	Yes	No
Which forest health issues are relevant to the property?		Number of acres affected:	
In what ways is the landowner seeking to prevent, control or respond to forest health concerns?			
FORESTS OF RECOGNIZED IMPORTANCE (FORI)			
Which resources were consulted to determine relevance to FORI on property?			
Are FORI relevant to the property? (If no, skip to Standard 6: Forest Aesthetics)		Yes	No
If yes, <b>PM 5.4</b> forest management activities should maintain or enhance forests of recognized importance (FORI).		Yes	No
<b>Notes/Observations</b>	<b>Indicator</b> <b>5.4.1.</b> If relevant, appropriate to the scale and intensity of the situation, forest management activities should incorporate measures to contribute to the conservation of identified forests of recognized importance.	Yes	No
Landowner's Last Name		State	Tree Farm Number

**STANDARD 6: FOREST AESTHETICS**

**PM 6.1** Landowner should manage the visual impacts of forest management activities consistent with the size of the forest, the scale and intensity of forest management activities and the location of the property. Yes No

<b>Notes/Observations</b>	<b>Indicator</b> <b>6.1.1.</b> Forest management activities should apply visual quality measures compatible with appropriate silvicultural practices.	Yes	No
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**STANDARD 7: PROTECT SPECIAL SITES**

<b>Notes/Observations</b>	<b>Indicator</b> <b>7.1.1.</b> Landowner made a reasonable effort to locate and protect special sites appropriate for the size of the forest and the scale and intensity of forest management activities.	Yes	No
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Which resources were consulted to reach this determination? For example, field observations by qualified natural resource professional, state natural, historical or cultural heritage databases or offices.

Are special sites relevant to the property? (If no, skip to Standard 8: Forest Product Harvests and Other Activities) Yes No

If yes, which special sites are present?	Number of occurrences:	How are special sites protected?
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<b>Notes/Observations</b>	If yes, <b>PM 7.1</b> forest management activities consider and maintain any special sites relevant on the property.	Yes	No
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**STANDARD 8: FOREST PRODUCT HARVESTS AND OTHER ACTIVITIES**

**PM 8.1** Landowner should use qualified natural resource professionals and qualified contractors when contracting for services. Yes No

<b>Notes/Observations</b>	<b>Indicator</b> <b>8.1.1.</b> Landowner seeks qualified natural resource professionals and qualified contractors when undertaking forest management activities.	Yes	No
	<b>8.1.2.</b> Landowner should engage qualified contractors who carry appropriate insurance and comply with appropriate federal, state and local safety and fair labor rules, regulations and standard practices.	Yes	No
	<b>8.1.3.</b> Landowner should retain appropriate contracts or records for forest product harvests and other management activities to demonstrate conformance to the Standards.	Yes	No

**PM 8.2** Landowner monitors forest product harvests and other management activities to ensure they conform to their objectives. Yes No

<b>Notes/Observations</b>	<b>Indicator</b> <b>8.2.1.</b> Harvest, utilization, removal and other management activities conducted in compliance with the landowner's objectives and to maintain the potential of the property to produce forest products and other benefits sustainably.	Yes	No
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